

VICSWIM SUMMERKIDZ – 2023

COVID-19 Safe Plan

Indoor/ Outdoor Pools

NOTE:

Where a VicSwim participating venues has their own COVID-19 Safety Plan VicSwim teachers, students, parents /guardians are required to adhere to that venues COVID-19 Safe Plan. As per Victoria Government guidelines all venues are required to have their own COVID-19 Safe Plan and therefore this VICSWIM COVID-19 Safe Plan should not be required.

Where a VICSWIM participating venue does not have a COVID-19 Safety Plan VICSWIM teachers, students, parents /guardians will adhere to the VICSWIM SUMMERKIDZ-2023 COVID-19 Safe Plan.

Physical Distancing to mitigate the Introduction and Spread of COVID-19		
Requirements	Actions	Responsibility
Clear and consistent signage/information throughout the facility, particularly at entry points and other areas of high foot traffic	<ul style="list-style-type: none"> Display appropriate signage throughout the centre 	VICSWIM Regional Coordinator
Introduce hygiene stations at the entry and exit point of the facility	<ul style="list-style-type: none"> Provide facility to sanitise hands on arrival at venue 	VICSWIM Regional Coordinator & Teacher in Charge
Monitor and control the number of VICSWIM	<ul style="list-style-type: none"> Schedule lesson times and sizes to allow areas to be safely 	VICSWIM Staff & Participants

participants, and staff at venue, to encourage physical distancing.	<i>executed.</i>	
Wearing Face Covering to mitigate the Introduction and Spread of COVID-19		
Requirements	Actions	Responsibility
Adhere to current government face mask requirements	<ul style="list-style-type: none"> • <i>Facemasks to be worn as per DHHS requirements unless an exemption is required</i> 	All VICSWIM Staff
Ensure correct use and disposal of masks and PPE	<ul style="list-style-type: none"> • <i>Provide staff training</i> 	VICSWIM Head Office
Practice good Hygiene to mitigate the Introduction and Spread of COVID-19		
Requirements	Actions	Responsibility
Appropriate sanitisation stations provided in selected/targeted areas throughout the facility	<ul style="list-style-type: none"> • <i>Hand Sanitiser stations will be set up at all venues</i> • <i>Wash hands or use alcohol-based hand sanitiser before and after touching equipment.</i> • <i>Avoid where possible sharing frequently touched items</i> 	VICSWIM Regional Coordinator & Teacher in Charge
Frequent and ongoing cleaning of high touch point areas using appropriate disinfectant equipment/chemicals.	<ul style="list-style-type: none"> • <i>Provide appropriate cleaning products for sanitising shared items, following manufacturer's guidelines on use of product.</i> 	All VICSWIM Staff
Communicate with Staff and VICSWIM families that they should not attend the program if they have tested positive to COVID	<ul style="list-style-type: none"> • <i>Keep staff informed of requirements to stay at home or advise TIC / Regional coordinator if they are experiencing any COVID symptoms.</i> • <i>Keep parent/guardians informed via regular communication of requirements to stay at home if they or student are experiencing any COVID symptoms.</i> • <i>Staff, who are experiencing COVID symptoms are asked to get tested</i> • <i>Staff and students who test positive to follow DHHS isolation requirements (5 days at time of publication)</i> 	All VICSWIM Staff & Participants
Provide VICSWIM Regional Coordinators, TIC's and teachers with information and training on COVID-19,	<ul style="list-style-type: none"> • <i>Develop an information package.</i> • <i>Provide all relevant documents and procedures required to</i> 	All VICSWIM Staff

including when to get tested, physical distancing, cleaning and how to manage a person experiencing COVID-19 symptoms.	<p>ensure all VICSWIM staff is informed on how to respond to a COVID-19 case and how to mitigate cases.</p> <ul style="list-style-type: none"> • Provide updates in line with DHHS changes • 	
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Keep Records and act quickly if workers become unwell to mitigate the Introduction and Spread of COVID-19

Requirements	Actions	Responsibility
Ensure patrons details are recorded on entry, ensuring a register of users is available in the event of a COVID-19 case	<ul style="list-style-type: none"> • Ensure all parents/ guardians attending VicSwim program record their details with VICSWIM • TIC's are to keep these records to be used for contact tracing if required. 	VICSWIM Staff & Participants
Allocate a staff member (TIC) to be the VIC Swim COVID-19 Safe Coordinator	<p>Will be responsible for notifying:</p> <ul style="list-style-type: none"> • DHHS in the event that a worker, parent/guardian or participant in the VicSwim program has been diagnosed as a positive case. • Use the Daily Attendance register to identify and notify close contacts in the event of a positive case attending the program during their infectious period to monitor for symptoms 	VICSWIM Head Office

Avoid interactions in enclosed spaces to mitigate the Introduction and Spread of COVID-19

Requirements	Actions	Responsibility
Reduce activity in closed spaces and maintain 1.5m social distancing where possible	<ul style="list-style-type: none"> • Ensure staff, parents and guardians maintain, where possible 1.5m social distancing and vacate the lesson area at the conclusion of the lesson. 	All VICSWIM Staff Participants